



# CRITTER CAMP JUNIOR COUNSELOR APPLICATION

## APPLICANT INFORMATION

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Street address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Your parent/guardian's email: \_\_\_\_\_

School (in September 2018): \_\_\_\_\_

Grade (in September 2018):  9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

Are you currently an active volunteer at the Richmond SPCA?  Yes  No

Have you previously been a Critter Camp Junior Counselor at the Richmond SPCA?  Yes  No

Do you have a reliable form of transportation?  Yes  No

## REFERENCES

Please provide the following information for two personal references. These people may be teachers, scout leaders, church leaders, etc. but they may not be family members.

### REFERENCE #1

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Email: \_\_\_\_\_ Phone number: \_\_\_\_\_

### REFERENCE #2

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Email: \_\_\_\_\_ Phone number: \_\_\_\_\_



### LETTER OF RECOMMENDATION

Please have a current teacher write a brief letter of recommendation on your behalf. Your letter of recommendation may be written by a teacher even if they are also listed as a personal reference (i.e. a teacher may be both a reference and the provider of the letter of recommendation). The letter of recommendation may be emailed to [cmoses@richmondspca.org](mailto:cmoses@richmondspca.org), faxed to 804-521-0540 (ATTN: Chanel Moses), or mailed to the Richmond SPCA, c/o Chanel Moses, 2519 Hermitage Road, Richmond, VA 23220.

### SHORT ESSAY QUESTION

Using the space below (and any additional pages as needed), please answer the following questions in **essay format**. Please be sure that anything that is handwritten is legible. This essay **must** be written by the applicant.

- Why are you interested in being a Junior Counselor?
- Have you had experience working with children?
- Have you had experience working with animals?
- Do you believe that volunteering as a Junior Counselor at the Richmond SPCA would benefit you? If so, how?

## WEEK(S) SELECTION

Upon acceptance, you will receive a link to the summer camp schedule where you will indicate which weeks you would like to volunteer. You may select up to four weeks to volunteer as a junior counselor. Please be advised, accepted applicants are guaranteed at least one week of volunteer work throughout the summer. Additional weeks may be available to volunteers based on the number of applicants.

## MANDATORY TRAINING

Junior Counselors are required to attend one training session **before** they can volunteer with our camp programs. We will be holding four training sessions, each lasting approximately **six** hours. Please take this into consideration when planning your schedule. We will provide snacks and drinks for all training sessions; Junior Counselors are to bring their own lunch. The training dates are as follows:

- Saturday, June 8 from 9 a.m. to 3 p.m.
- Sunday, June 9 from 9 a.m. to 3 p.m.
- Saturday, June 29 from 9 a.m. to 3 p.m.
- Sunday, June 30 from 9 a.m. to 3 p.m.

**Applications are due no later than June 15, 2019.**

Please return completed applications to Chanel Moses:

Email: [cmoses@richmondspca.org](mailto:cmoses@richmondspca.org)

Mail: ATTN: Chanel Moses, Richmond SPCA  
2519 Hermitage Road  
Richmond, VA 23220

Applications may also be sent via fax to 804-521-0540 or hand delivered to our front desk. Please be sure to clearly indicate that the document is for Chanel Moses to ensure that it is received.

Please be sure to include an email address that you frequently check. The majority of our correspondence will be via email due to time restrictions.